

# Wayne Preparatory Academy

Board of Directors Meeting

Wayne Preparatory Academy

Tuesday, August 02, 2016 at 5:00 p.m.

- I. OPENING
  - a. Call to Order – Mrs. Sharon Thompson
  - b. Welcome – Mrs. Sharon Thompson
  - c. Motion to Approve Agenda as Business Order of the Day
  - d. Motion to Approve Minutes – Mr. John Ankeney
    - i. June Minutes
    - ii. July Minutes
  
- II. COMMITTEE REPORTS
  - i. Academic Advisory Committee – Mrs. Preskitt
    - 1. 2016-17 Math Action Plan Presentation [digital presentation]
  
- III. DIRECTOR REPORTS
  - a. Finance
    - i. Report on Revenues (Federal, State, & Local) [oral report]
    - ii. Forecasting 2016-17 Budgeted Expenses by Month [document]
    - iii. Enrollment update and Projected ADM [document]
  - b. Academics
    - i. Request motion to approve the 2016-17 Math Action Plan as presented by the Academic Advisory Committee
  - c. Operations
    - i. Summer Days at WPA Event [oral report]
    - ii. Human Resources
      - 1. Discussion of updates to the 2016-17 Employee Handbook [document]
      - 2. Discussion of updates to the 2016-17 Student Handbook [document]
      - 3. Submission of Board approved benefits package “Alternate 2” July 19, 2016 [document]
      - 4. Closed Session: Initial Employment Confirmation (at the end of the meeting)
    - iii. Operations & Facilities
      - 1. OSHA compliance initial visit [oral report]
  - d. WPA Ready Groups
    - i. Program Review - Purpose and Programming [document]
    - ii. Financial Report
      - 1. Introduction to Budget [digital presentation]
  
- IV. BOARD GENERAL AGENDA & OFFICER REPORTS
  - a. Treasurer's Report
    - i. Cash Balance at the beginning of the period
    - ii. Income Received during the period
    - iii. Expenses paid during the period
    - iv. Cash balance at the end of the period
  - b. Old Business
    - i. WPA Middle School Project Update
      - 1. Finance
      - 2. Facilities
    - ii. Maintenance of Cottage Floor Contract
      - 1. Review additional 4th bid requested by the board
      - 2. Motion to approve [company] contract for maintenance of cottage floors
    - iii. Policy:
      - 1. Fiscal Management

- a. Discussion of the Fiscal Management Policies as presented
  - iv. Charter Review
  - v. Bylaws
- c. NEW BUSINESS
  - i. E-Rate
  - ii. Upcoming Town Hall Meeting
- V. CLOSED SESSION
  - a. Motion to go into closed session to discuss specific personnel matters: initial employment
- VI. OPEN SESSION
  - a. Motion to approve the personnel recommendations for the following employees [documented] as presented by administration
- VII. ADJOURNMENT