

# Wayne Preparatory Academy

Board of Directors Meeting

Wayne Preparatory Academy

Tuesday December 13, 2016 at 5:15 p.m.

## I. OPENING

- a. Welcome – Mrs. Sharon Thompson
  - i. Notification of Conflicts of Interests
  - ii. Motion to allow Board members to join the meeting electronically

## II. DIRECTOR REPORTS

- a. Finance Report
  - i. WPA
    - 1. Revenue (Federal, State, & Local) vs. Expenditures [document]
      - a. Budget vs. Actual Expense
    - 2. Cash Flow Projection (income & expenses - based on proposed budget update) [document]
    - 3. Enrollment Update [document]
  - ii. Ready Groups
    - 1. Revenues vs. Expenditures [document]
    - 2. Enrollment update [document]
  - iii. Fundraising
    - 1. Balance
- b. Operations
  - i. Winter closing procedures
  - ii. HR - closed session at end of meeting
  - iii. Update on erate program
  - iv. Update on RFP for lawn care service

## III. BOARD GENERAL AGENDA & OFFICER REPORTS

- a. Treasurer's Report
  - i. Cash Balance at the beginning of the period
  - ii. Income Received during the period
  - iii. Expenses Paid during the period
  - iv. Cash Balance at the end of the period
- b. Old Business
- c. New Business

## IV. CLOSED SESSION

- a. Motion to go into closed session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters.

## VII. OPEN SESSION

- a. Motion to approve items from Closed Session

## VIII. ADJOURNMENT