

**Wayne Preparatory Academy**  
**Board of Directors Meeting**  
**Learning Cottage A**  
**July 11, 2017 at 5:15 p.m.**

At 5:15 p.m. on July 11, 2017, the WPA Board of Directors met at WPA in Cottage A for a scheduled Board meeting. In attendance were Board members Sharon Thompson, Amanda Wells, Michael Woodard, John Ankeney, and WPA attorney Glenn Barfield. Also attending was Mr. John Twitty, WPA Managing Director, and Pamela Campbell, WPA Ready Groups Director.

**I. OPENING**

**A. Welcome and Come to Order** was made by Sharon Thompson, Chairperson.

Mrs. Thompson noted that there was a quorum present with all members in attendance.

**B. Notification of Conflicts of Interest.** – Mr. Ankeney read the state policy on Conflicts of Interest to the audience. “Board members are reminded that it our duty to avoid conflicts of interest as we handle the work of the Board. Does any member of the Board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the Chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter. All Board members replied that they had no conflicts of interest.

**C. Motion to Approve Agenda as Business Order of the Day** – Michael Woodard made a motion to approve the agenda as Business order of the day. The motion was seconded by Amanda Wells and passed unanimously.

**II. General Agenda**

**A. Enrollment**

The Board discussed the current enrollment for each grade level.

**1. Marketing**

The Board discussed several marketing ideas to obtain scholars for the new school year. Mr. Twitty advised staff members are making phone calls to invite current families to the summer events that are planned. Currently WPA is advertising in the News Argus. WPA signs will be place at various area locations in the community and posters will be placed in area businesses. Board members also discussed advertising by boosting Facebook and Google ads.

**B. Finances**

1. Main Budget - The Board reviewed the month-ending preliminary financials for June.
2. Impact Funding – WPA received additional Federal Impact Funding for 2017.
3. Read to Achieve Budget – Mrs. Thompson advised the Board that Dr. Forgette had not correctly calculated the RTA budget and there was significant deficit for this summer program. The Board discussed how to cover the various costs through the funds in the main budget.
4. Ready Groups Budget – The Board had received additional information from Mrs. Campbell that will be previewed before the next scheduled meeting.

### **C. Upcoming Events**

1. July 22nd - WPA Fun Day from 10 a.m. to 2 p.m. at the main campus to include Food, Activities, Bouncy Houses and Games.
2. August 5th - Popsicles for Everyone from 11 a.m. to 2 p.m. at the middle school campus.

### **III. CLOSED SESSION**

At 5:40 p.m. John Ankeney made a motion to go into Closed Session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters. The motion was seconded by Amanda Wells and passed unanimously.

### **IV. OPEN SESSION**

At 6:06 p.m., Michael Woodard made a motion to return to Open Session. The motion was seconded by John Ankeney and passed unanimously.

- A. There were no motions to be made from the Closed Session.
- B. Purchases that had previously been approved for the Strategic Planning Session were reviewed by the Board.
- C. A motion was made by Michael Woodard to approve the expenditures for the RTA program. The motion was seconded by Amanda Wells and passed unanimously.
- D. A motion to approve the receipts for the WPA Fun Day was made by Amanda Wells and seconded by John Ankeney. The motion passed unanimously.
- E. A motion to approve the Open and Closed Minutes from June 27, 2017 was made by Michael Woodard and seconded by Amanda Wells. The motion passed unanimously.
- F. A motion was made by Amanda Wells and seconded by Michael Woodard to advertise in the News Argus "Back to School" and "Kick-off" editions. The motion passed unanimously.
- G. A motion to approve the Jackson & Sons HVAC contract to be paid on a monthly basis was made by John Ankeney and seconded by Michael Woodard. The motion passed unanimously.
- H. A motion to approve the purchase of tents to be used for school events was made by John Ankeney and seconded by Michael Woodard. The motion passed unanimously.
- I. The Board discussed joining the Carolina Athletic Association for School of Choice (CAASC) organization so that we can participate in an organized Athletic Program. A motion was made by Amanda Wells and seconded by John Ankeney to pay the \$750 fee from the Ready Groups budget for the CAASC membership. The motion passed unanimously.
- J. Update on the Middle School – Mrs. Thompson received notification that construction should begin later this month on the Middle School.

The Board discussed a new procedure for having Free and Reduced lunch applications verified through the State system. Mr. Twitty will follow up with the staff to make the necessary adjustments when approving lunch applications.

### **V. ADJOURNMENT**

At 7:00 p.m., with no other business to discuss, John Ankeney made a motion to adjourn. The motion was seconded by Michael Woodard and passed unanimously.

WPA's next Board meeting is scheduled for Thursday, August 10, 2017 at WPA Cottage A.

John D. Ankeney, WPA Board Secretary