

**Wayne Preparatory Academy
Board of Directors Meeting
Specially Called Meeting
5:35 p.m. July 31, 2017 WPA Cottage B**

At 5:35 p.m. on Monday, July 31, 2017, the WPA Board of Directors met for a Special Called Meeting. In attendance were Board members Sharon Thompson, Amanda Wells, Michael Woodard, and John Ankeney. Also in attendance were Glenn Barfield, WPA's attorney and John Twitty, WPA's Managing Director. Mr. Woodard and Mrs. Wells attended by Conference Call.

I. OPENING

a. Welcome and Call to Order was made by Sharon Thompson

b. Notification of Conflicts of Interest – Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the Board know of any conflict of interest or any appearance of conflict of interest with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the Chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter. All members stated they had no conflicts.

Mrs. Thompson noted that a quorum was present with all Board members in attendance.

II. GENERAL AGENDA

A. Enrollment – The Board reviewed the current enrollment by grades.

B. Marketing – Various advertising projects are in the works to market the school now and throughout the upcoming year. Several additional suggestions/recommendations were discussed and added to the marketing campaign.

C. Finances

1. Ready Groups Budget – Mrs. Pamela Campbell, Ready Groups Director, submitted additional information for the Board to review.

2. ELC (Early Learning Center) Opening – The Board is waiting for construction to be completed on the building so that final inspections can be scheduled.

D. Upcoming Events - August 5th Popsicle for Everyone is scheduled at the Middle School from 11 a.m. to 2 pm..

E. Update on Middle School – Mrs. Thompson has requested an update from the contractor and new landlord. Building permits are in place and ready for construction to begin.

F. HR/Hire Recommendations - to be heard in closed session

At 6:24 p.m. Amanda Wells made a motion to enter closed session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters. John Ankeney seconded the motion which passed unanimously.

III. IN CLOSED SESSION

IV. Open Session – At 6:35 p.m. Michael Woodard made a motion to return to Open Session. Amanda Wells seconded the motion which passed unanimously.

After discussing new staff recommendations for hire presented by Mr. Twitty, John Ankeney made a motion to approve the staff recommendations. Amanda Wells seconded the motion which passed unanimously.

A motion was made by Michael Woodard and seconded by John Ankeney to amend the Fiscal Management Policy to include that the Finance Director will submit to the Board Chair, Treasurer, and local WPA CPA all weekly Account Payables and monthly Payroll requests sent to Acadia. The motion passed unanimously.

V. ADJOURNMENT

At 6:37 p.m. John Ankeney made a motion to adjourn. Sharon Thompson seconded the motion which passed unanimously.

The next meeting is scheduled for Thursday, August 10 at 5:15 p.m. at WPA.

John D. Ankeney, WPA Secretary