

**Wayne Preparatory Academy
Board of Directors Meeting
Tuesday, April 25, 2017
WPA Cottage C**

At 5:15 p.m. on Tuesday, April 25, 2017, the WPA Board of Directors met for a regularly scheduled meeting. In attendance were Board members Sharon Thompson, Michael Woodard, Amanda Wells and John Ankeney. Glenn Barfield, WPA's attorney was also present. Also in attendance were Dr. Todd Forgette, Amanda Maple, Bianca Guzman, Brenna Lingley, Anais Tatum and Joy Jacobs. No parents attended.

Welcome and Call to Order was made by Sharon Thompson, Chairman

Notification of Conflicts of Interest – Mrs. Thompson asked if any Board members had any conflicts of interest that would prevent them from conducting school business. All replied they had no conflicts. Mrs. Thompson noted that the full Board was in attendance.

DIRECTOR REPORTS

A. Academic Report – Mrs. Maple reported the following:

1. Lesson Progress – Mrs. Maple covered the Lesson in Progress for each grade level per class. The Board requested that the number of lessons be added to the form so that it would be easy to see how each class has progressed. Also, the Board requested that the number of students in each class be noted. The Board was pleased with the overall progress as a lot of classes have completed their course of study for their grade level and, in some instances, have gone on to the next grade level of study. The Board also discussed mastery tests and scholar placement based on these results. It was also noted that goals needed to be adjusted throughout the year as classes are able to progress faster.
2. EOG Testing Calendar – Mrs. Thomas provided the Board with the EOG Testing schedule. iii.
3. Discipline Report – As of April 25 there were 2 discipline issues reported.

B. Application for Lottery Update – The applications for the lottery scheduled for May 11, 2017 is progressing very well. Dr. Forgette shared a breakdown of applications per grade level.

C. Intent to Return - Letters were sent home last month requesting Intent to Return from current scholars. As of last week 98% of the forms have been returned. Teachers are following up with those families that have not submitted their forms.

D. Update on Impact Funding – WPA received notification that it was approved for \$44,000 in Impact Funding. The Board thanked Mrs. Court for her diligence in getting this application processed. It was also noted that this amount was significantly less than what had been projected at the beginning of the year but had not been included in the budget per the Board. The application for the 2017-18 school year is being completed at this time.

BREAK – 6:05 p.m.

CLOSED SESSION – 6:15 p.m.

Mr. Ankeney made a motion to go into closed session to discuss matters that are privileged, and confidential under state law or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters. The motion was seconded by Mr. Woodard and passed unanimously.

OPEN SESSION – 7:31 p.m.

Mr. Ankeney made a motion to go out of Closed Session and into Open Session. The motion was seconded by Mrs. Wells and passed unanimously.

BOARD GENERAL AGENDA & OFFICER REPORTS

A. Old Business

- i. Mrs. Thompson submitted expenses for her trips to Raleigh to attend the Office of Charter School meetings and trainings and the groundbreaking ceremony expenses. John Ankeney made a motion to approve Mrs. Thompson's reimbursement. The motion was seconded by Michael Woodard and passed unanimously.
- ii. The Board is still awaiting WPA and Director's insurance quotes from insurance agents. Due to time constraints, the Board decided to have Mrs. Thompson select the best price and coverage and, after having the contract terms reviewed by Mr. Barfield, to sign them for the Board. Mr. Ankeney made a motion to allow Mrs. Thompson to select the best vendor for insurance coverage and authorized her to sign the contract after review by Mr. Barfield. The motion was seconded by Mrs. Wells and passed unanimously.

B. New Business

- i. School Advertising Ideas – The Board discussed additional ideas to advertise the school to gain lottery applicants and scholars for the 2017-18 school year.
- ii. Mrs. Thompson shared the positive evaluation and review of the Board minutes from the Office of Charter Schools. She discussed the suggestions that were noted to use at future meetings.
- iii. Dr. Forgette shared that some of the staff recently visited Henderson Collegiate for professional development to use at WPA.

ADJOURNMENT

At 7:55 p.m. with no other further business to discuss, Mr. Woodard made a motion to adjourn. The motion was seconded by Mrs. Wells and passed unanimously.

The next Board meeting is scheduled for Tuesday, May 9, 2017 at 5:15 p.m. at WPA.

John D. Ankeney, WPA Board Secretary