

**Wayne Preparatory Academy  
Board of Directors Meeting  
Tuesday, August 2, 2016, Cottage B**

On Tuesday, August 2, 2016, at 5:00 p.m., the WPA Board of Directors met at WPA for a scheduled Board meeting. In attendance were Sharon Thompson, L. J. Stanley, Amanda Wells, Michael Woodard, and John Ankeney. Also in attendance were Dr. Todd Forgette, Managing Director; Amy Preskitt, Sonja Thomas and Kimberly Court, WPA Deans; teachers Amanda Maple, Crystal Capps, Christina Albritton, and Diane James. Parents in attendance were Randy Gray, Jessica Pope, and Jennifer Hooker, Quantel Backus, and J. Faye Backus.

**Welcome and Come to Order** was made by Sharon Thompson, Board Chairman

**Motion to Approve Agenda as Business Order of the Day** was made by L. J. Stanley and seconded by John Ankeney. The motion passed unanimously.

**Motion to Approve June 16 Open and Closed Session Minutes** was made by Michael Woodard and seconded by Amanda Wells. The motion passed unanimously.

**Committee Reports**

Academic Advisory Committee Report –

Amy Preskitt presented the committee's Math Action Plan. Mrs. Preskitt advised that the committee was concerned with the student achievement levels at WPA this past school year. Mrs. Preskitt presented the Math Action Plan to have student Math scores rise during the 2016-17 school year. One of the Committee's suggestions was to change the Monday Enrichment Plan to Friday. The Board thanked the members for their ideas and efforts in preparing the report. A recommendation by the Committee to change the Enrichment Program from Monday to Friday was considered by the Board. The Board had discussed, at some length, the option of moving the Enrichment Program to another day and extending the school hours to cover any instructional time missed. The Board asked the Committee if they wanted the additional time added to the school day and was told that the committee did not want additional time added. After a lengthy discussion, John Ankeney made a motion to accept the Math Action Plan as presented with the exception of leaving the Enrichment Program on Monday. L. J. Stanley seconded the motion and it passed unanimously.

**Director Reports** – Dr. Forgette, WPA Director

a. Finance

1. Revenues – WPA has received the first disbursement of funds from the state on July 19, 2016.
2. A review of the forecast of the 2016-17 school year income and expenses were presented to the Board.
3. Enrollment Update and Projected ADM – Dr. Forgette advised that most of the available student seats have been filled. The remaining seats are those that were left open for staff members. Those seats have been released and the wait list is being called to fill the seats. The Board asked Dr. Forgette last month to have all parents called to confirm that their scholars would be returning this school year. Dr. Forgette assured the Board the calls had been made.

b. Academics - The Math Action Plan presented by the Academic Advisory Committee was approved earlier.

### c. Operations

1. The Summer Days event held at WPA the end of July was a great success. Over 300 teachers, parents, and scholars attended the event. Food, bouncy houses, and giveaways were available at the event. WPA teachers were available to meet with scholars and parents. The Board also was present and shared the photo of the new Middle School building.
  2. Human Resources – Discussion of the Employee and Student handbooks were held at the end of the meeting. The Benefits Package was reviewed by the Board.
  3. Operations & Facilities – OSHA (Office of Safety and Health Administration) visited the school in July at the request of the Facilities Manager, Josh Preskitt, for a compliance inspection. The representative was impressed with the school and its facilities.
- e. WPA Ready Groups – Dr. Forgette
1. Program Review – Dr. Forgette gave an overview of the program for this coming school year.
  2. Ready Groups Financial Plan – Dr. Forgette presented the initial financial plan based on last year's scholar participation.

### **Board General Agenda & Officer Reports**

- a. Treasurers Report – Previously presented.

#### **Old Business**

1. WPA Middle School Project Update
  - a. Finance and Facilities – An anticipated ground-breaking for the Middle School is this fall with the completion scheduled for summer 2017. The playground is being included in this building project and has had to go through all planning approval processes to be in compliance with state and local guidelines. All attendees were shown a color rendition of the Middle School building.
  2. Maintenance of Cottage Floor Contract – Dr. Forgette presented Josh Preskitt's proposed contract from Wooley Enterprises. Sharon Thompson asked for a motion to accept the plan, pending its review by WPA's attorney. John Ankeney made a motion to accept the contract with Wooley Enterprises pending review by WPA's attorney. The motion was seconded by Amanda Wells and passed unanimously.
  3. Policy – Review and discussion of the Fiscal Management Policy was moved to the end of the meeting.
  4. WPA Charter – The Board will review the WPA Charter at the working session in September 2016. The Board will review the WPA bylaws and present recommendations for changes at the next meeting.

#### **New Business**

- a. E-Rate – The Board asked for clarification regarding the program from Dr. Forgette. A workshop being held later this week will be attended by Sharon Thompson. The Board asked that Josh Preskitt attend the workshop as well but was told by Dr. Forgette that he was not available.
- b. Upcoming Town Hall Meeting – The next scheduled Town Hall meeting is September 8, 2016.

John Ankeney made a motion to enter into Closed Session to discuss specific personnel matters. The motion was seconded by Michael Woodard and passed unanimously.

**IN CLOSED SESSION Article 33C**

## **BACK IN OPEN SESSION**

L. J. Stanley made a motion to go out of Closed Session into Open Session. The motion was seconded by Michael Woodard and passed unanimously.

Dr. Forgette recommended that the work day for teachers run from 7:30 a.m. to 4:15 p.m. to ensure that all scholars have been picked up. Michael Woodard made a motion to accept the work day schedule as recommended. L. J. Stanley seconded the motion which passed unanimously.

The following staff and teachers were recommended for employment by Dr. Forgette:

Gale Greer	Art Teacher
Tonya Sittigs	Leadership Program
Anthony Wright	Physical Education
Christy Russell	IA
Linley Holman	EC/IA
Ashley Paterson	EC/IT
T.J. Thacker	RTA- Part-Time
Kendrick Exum	Dean of Ready Groups
Ms Newsome	Custodian contract renewal

Amanda Wells made a motion to accept these individuals for employment at WPA. L. J. Stanley seconded the motion which passed unanimously.

Fiscal Management Policy – A motion to approve the draft of the Fiscal Management Policy pending review by WPA legal counsel was made by Michael Woodard and seconded by L. J. Stanley. The motion passed unanimously. Amanda Wells was not present for the vote.

## **ADJOURNMENT**

With no further items to discuss, L. J. Stanley made a motion to adjourn. The motion was seconded by Michael Woodard and passed unanimously.

Next Board meeting is scheduled for Monday, August 22 at the school.

John D. Ankeney, WPA Secretary