

**Wayne Preparatory Academy  
Board of Directors Meeting  
Saturday, July 16, 2016, Cottage B**

On Saturday, July 16, 2016, at 9:00 a.m., the WPA Board of Directors met at WPA for a scheduled Board training and working session meeting. In attendance were Sharon Thompson, L. J. Stanley, Amanda Wells, Michael Woodard. John Ankeney was absent. Also in attendance was Dr. Todd Forgette, Managing Director.

**Welcome and Come to Order** was made by Sharon Thompson, Board Chairman

**Motion to Approve Agenda as Business Order of the Day** was made by Michael Woodard and seconded by Amanda Wells. The motion passed unanimously.

The Board scheduled Board meetings and working sessions for the 2016-17 school year which will be posted on the school's website.

**Working Session**

**Charter Review**

The Board will review the charter over the next few months and make changes as necessary. Sharon Thompson reminded the Board that certain changes are able to be approved by the OCS staff and that fundamental changes will need to go before the OCS Advisory Board.

A schedule of review of WPA policies was set as follows:

Fiscal Management Policy – Review on August 2, 2016

Employee Handbook – Review by August 2, 2016

Scholar/Parent Handbook – Review by August 2, 2016

WPA By-laws – Review by August 22, 2016

Other topics discussed included:

Fidelity Checks regarding monitoring and following the School Improvement Plan and Professional Development.

A policy to require parents to attend a teacher conference before receiving their scholar's report card was discussed to be added to the scholar/parent handbook.

Business Leadership Day at WPA – A day to invite local businesses to learn about WPA. Also, to set aside a separate day to have realtors visit the school so they will have information for people moving to the area.

United Way – A discussion regarding grants awarded and if WPA would qualify.

**Board Training**

The following topics were reviewed by the Board using modules offered through OCS website:

Composition and Structure of the Board

Leading Purposeful Meetings

Planning & Oversight (Academics & Finance)

Executive and Governance Evaluation

With no further training or business, Amanda Wells made a motion to adjourn which was seconded by Michael Woodard. The motion passed unanimously.

Sharon Thompson, Chairman of the Board