

**Wayne Preparatory Academy
Board of Directors Meeting
Tuesday, March 14, 2017 at WPA Cottage C**

At 5:20 p.m. on Tuesday March 14, 2017, the WPA Board of Directors met for a regularly scheduled meeting. In attendance were Board members Sharon Thompson, Michael Woodard, Amanda Wells and John Ankeney. Glenn Barfield, WPA legal counsel was present. Also in attendance were WPA personnel, Dr. Todd Forgette, Sonja Thomas, Anais Tatum and Amanda Maple. Parent attending was David Kerr.

Welcome and Come to Order was made by Sharon Thompson, Chairman.

Notification of Conflicts of Interest – Mrs. Thompson asked if any Board members had any conflicts of interest that would prevent them from conducting school business at this time. All replied they had no conflicts.

DIRECTOR REPORTS

A. Finance Report

- i. Dr. Forgette presented the Board with his revised finance report and budget items. After a brief discussion, John Ankeney made a motion to accept the revised WPA budget. Michael Woodard seconded the motion which passed unanimously.
- ii. Ready Groups - Dr. Forgette submitted a revised Ready Groups budget. Michael Woodard made a motion to approve the revised Ready Groups budget. Amanda Wells seconded the motion which passed unanimously. In addition, he provided a list of WPA Ready Group, Monday Enrichment Program classes to the Board for the last session this school year.
- iii. Dr. Forgette reviewed the fundraising balance with the Board.
- iv. Impact Funds – The funds for this year have been approved but not yet received.

B. Operations

- i. Dr. Forgette presented the 2017-2018 School Calendar for review. The Board will consider this item at a later meeting.
- ii. HR
Dr. Forgette requested a one year contract with Gallup for the Teacher Insight program. After discussion, Michael Woodard made a motion to approve a one year contract. The motion was seconded by John Ankeney and passed unanimously.
- iii. Clubs – Dr. Forgette requested approval for enrichment clubs to be able to fundraise for various events they will participate in. The Board asked for a list of Clubs that have been established and to send the Financial Policy to the Board for review and revision. This item will be discussed at a later meeting.

BREAK – 5 Minutes

BOARD REPORTS

- A. Treasurers Report – Mrs. Wells agreed with the financial reports presented.
- B. Old Business
 - i. Groundbreaking Ceremony – The groundbreaking ceremony for the Middle School is scheduled for March 15, 2017. Everyone was invited to attend.

- ii. Marketing - Dr. Forgette advised he has established teacher Leadership Teams to help with scholar recruitment for the 2017-18 school year. Their suggestions will be submitted to the Board for review. Mr. Ankeney added that having teachers participate in the recruitment process was vital for obtaining the maximum school enrollment for the new school year. Mrs. Thompson discussed the Marketing Plan that was presented last month. Other items discussed were print ads, radio advertisement, posters and yard signs. Mrs. Thompson and Dr. Forgette will obtain bids for the previously discussed items.

OLD BUSINESS

- A. Complaint filed by Banyan with OCS and SBE

Mrs. Thompson discussed the complaint filed by Rick Walker with OCS & SBE. The response is being prepared and has to be filed by March 17, 2017. Mrs. Thompson discussed how important it is that any stakeholders who have complaints or grievances should follow WPA's policy regarding filing those. All complaints can be handled at the school level and if not, there is a protocol for filing with the OCS. Mrs. Thompson reminded everyone that the Charter School Advisory Board takes into consideration the number and variety of complaints that have been filed with the OCS when determining the renewal status for a school. Therefore, everyone is encouraged to follow the policy so that issues can be handled at the school level because ultimately it affects the scholars and not the Administration, Staff, or Board of WPA independently.

John Ankeney made a motion to approve the February 28, 2017 Board minutes which was seconded by Amanda Wells. The motion passed unanimously.

With no further business to discuss, Amanda Wells made a motion to adjourn which was seconded by Michael Woodard. The motion passed unanimously.

The next Board meeting is scheduled for March 28, 2017 at 5:15 p.m. at WPA.

John D. Ankeney, WPA Board Secretary