

**Wayne Preparatory Academy
Board of Directors Meeting
Tuesday, March 28, 2017 at WPA Cottage C**

At 5:15 p.m. on Tuesday, March 28, 2017, the WPA Board of Directors met for a regularly scheduled meeting. In attendance were Board members Sharon Thompson, Michael Woodard, Amanda Wells and John Ankeney. Glenn Barfield, WPA's attorney was also present. Also in attendance were Dr. Todd Forgette, Amanda Maple, Anais Tatum and Diane James. No parents attended.

Welcome and Come to Order was made by Sharon Thompson, Chairman

Notification of Conflicts of Interest – Mrs. Thompson asked if any Board members had any conflicts of interest that would prevent them from conducting school business. All replied they had no conflicts.

DIRECTOR REPORTS

- A. Academic Report – Mrs. Maple reported the following:
 - i. 2nd Grade MAP Data - Scores continue to exceed those from last year, during the same time frame. End of Grade test results are expected to exceed those from last year.
 - ii. Lesson Progress – Mrs. Maple shared with the Board the status of Lesson Progress for each grade level.
 - iii. NC Star Update – The Board was updated with the latest meeting notes from the Academic Leadership Team. Dr. Forgette meets with the EC department weekly and PLC meetings are held bi-weekly.
 - iv. Discipline Report – Dr. Forgette that there had been seven suspensions since the last report. These were all scholars that have previously been placed on disciplinary status and these were not seven different scholars.

Open House – Dr. Forgette revealed that last week's Open House was a success with over 50 potential scholars and their families attending. Sharon Thompson also attended. Mr. Ankeney advised he would attend the next Open House on April 8.

C. Ready Groups – Pre-K Startup Procedures

- 1. Dr. Forgette provided the Board with the procedures necessary to set up the Pre-K school. Detailed plans provided costs, classroom, layout, and licensing requirements were discussed. WPA expects June to be the time a temporary 6-month license to be issued.

BOARD GENERAL AGENDA & OFFICER REPORTS

Old Business

- 1. Marketing Plan – The Board discussed providing a tri-fold for handout during the upcoming festivals or when interested families come on campus seeking additional information. Mrs. Thompson shared the previous one that was used in marketing and Dr. Forgette and his team will update the information.
- 2. Mrs. Thompson advised that the insurance policies for D&O and property contents are up for renewal. She is meeting with local insurance agencies to obtain quotes as well as completing a new application for the current agency that services these policies.

New Business

1. Review of the Advertising Budget – Dr. Forgette advised the Board of the current balance of the advertising budget. With the marketing campaign underway, the Board discussed using the supplemental funds for this campaign. Dr. Forgette will talk with Acadia and Mrs. Uzzell to determine how the best way to access the funds.
2. Motion to Approve Advertising Campaign – The Board will approve the budget once the information for applying the supplemental funds is presented.

BREAK 5 Minutes

CLOSED SESSION 6:35 p.m. to 8:50 p.m.

John Ankeney made a motion to go into closed session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters. The motion was seconded by Michael Woodard and passed unanimously.

OPEN SESSION – John Ankeney made a motion to return to Open Session. The motion was seconded by Amanda Wells and passed unanimously.

The Board discussed with Dr. Forgette the WPA curriculum including specific classes, mid-year test results, and projected EOG test projections. One of the reasons for the grade level meeting nights is to assist parents in better understanding WPA's mission to teach every scholar at their instructional level. Therefore, each scholar is given a mastery test after each concept to ensure that the scholar has mastered that concept before moving on to another concept. Test results are showing that for those scholars that had gaps when they came to WPA, those gaps are being closed. For those scholars who were at or above grade level, they are showing growth also. Mr. Woodard inquired about scholar's writing skills. Dr. Forgette explained how the curriculum is structured in lower grades to focus on critical thinking skills rather than writing. However, it is woven throughout the curriculum and becomes more apparent in higher grades. Since there is a difference in the direct instructional model used by WPA and the instructional model used by traditional schools, it is necessary for parents to be engaged with their scholar's teachers to understand their test results and day to day work. The Board encourages parents to attend all grade level academic meetings, schedule individual teacher conferences, and class observations as needed.

Dr. Forgette invited the Board to schedule class observations. Board members will be scheduling individual observations with Dr. Forgette. Mrs. Thompson indicated she will be spending a half day with each grade.

Dr. Forgette reviewed with the Board the application and status of the Ready Groups Preschool Program. The Board anticipates offering a 3 year old and 4 year old Preschool Program beginning in August 2017.

John Ankeney made a motion to approve the March 14, 2017 minutes which was seconded by Amanda Wells. The motion passed unanimously.

ADJOURNMENT - With no further business to discuss, John Ankeney made a motion to adjourn. The motion was seconded by Michael Woodard and passed unanimously.

The next Board meeting is scheduled for Tuesday, April 11, 2017 at WPA.

John D. Ankeney, WPA Board Secretary