

**Wayne Preparatory Academy  
Board of Directors Meeting  
Thursday, October 5, 2016  
WPA Cottage C**

At 5:40 P.M., on Thursday, October 5, 2016, the WPA Board of Directors met for a Board meeting. In attendance were Board members Sharon Thompson, L. J. Stanley, Amanda Wells, Michael Woodard, and John Ankeney. Also in attendance were Dr. Todd Forgette, WPA Managing Director, Sonja Thomas, Dean of Scholars, teachers Anais Tatum, Joy Jacobs, Jen Clymer, and parents David Kerr and Lauren Forgette.

**Welcome and Call to Order** were made by Sharon Thompson, Board Chairman.

**Notification of Conflicts of Interest**

Board members were asked if they were aware of any conflicts of interest that needed to be made known to the Board regarding conducting WPA school business. All responded that they had no conflicts.

**DIRECTOR REPORTS**

**Academics**

- a. Dr. Forgette presented the Board with an assessment of scholar placement in Reading and Math classes per grade level.
- b. Growth and Achievement Expectations – Dr. Forgette and his staff have established an increase Math class sessions in conjunction with the Math Action Plan to help increase scholar achievement in Math. The Board also discussed whether Dr. Forgette would need an additional IA in the 5<sup>th</sup> grade. Other options that were discussed were forming partnerships with WCC and University of Mount Olive students pursuing an educational degree to be recruited to assist in classes.
- c. The Academics Committee will meet to review test scores and placement once all the data is collected and ready for review.

Dr. Forgette also provided Board members with a copy of the WPA Scholar Ambassador Program. The program is to select scholars identified as possessing leadership skills which will translate into future leaders. Those selected should foster the desire for our other scholars to strive for leadership roles at the school. There was also a discussion regarding the Lighthouse status of the school and how the Ambassador program is part of that process.

**Community Relations Committee**

Michael Woodard discussed the upcoming Fall Festival on November 5<sup>th</sup>. Several food trucks, bouncy inflatables, and individual booths manned by teachers with games will be available that day along with other booths for face painting and possibly a Silent Auction. Several other options were also discussed. It was requested that a Vendor Fair be added to this event. A planning meeting is scheduled for October 18, 2016 to finalize the plans for the event. John Ankeney made a motion to accept the recommendations by Michael Woodard for the Fall festival L. J. Stanley seconded the motion which passed unanimously.

## **BOARD GENERAL AGENDA & OFFICER REPORTS**

### **a. Old Business**

- i. Financial Non-Compliance
  1. The Board reviewed the letter and responses that are due by October 7, 2016. Michael Woodard made a motion to accept the responses prepared by the Board. Amanda Wells seconded the motion which passed unanimously.
  2. 2015-2016 Audit Update – Potter & Company is working to have the audit completed and submitted by October 31, 2016.
  
- ii. Updated Budget Report
  1. Dr. Forgette requested an extension on the revised budget to be presented at the next Board meeting. The Board agreed to the extension.
  2. Federal Impact Funding – Dr. Forgette presented notes regarding the Impact Funding. However, as there is still no official documentation that states the amount or when WPA will receive the funds, the Board asked that the revised budget reflect this.
  
- iii. The Leader In Me Lighthouse criteria was provided to the Board by Dr. Forgette.
- iv. Response to Town Hall Meeting – The Board received 12 e-mails from concerned parents to the WPA Board email address. These emails were all answered and were included in the Town Hall meeting held on September 28, 2016 at the Goldsboro Event Center.

### **NEW BUSINESS**

1. Community Day - A Community Day to enlist parents and families to help beautify the campus is still in the planning stages.
  
2. Board Treasurer Election – Nominations for Board Treasurer were open. Amanda Wells was nominated to serve as Board Treasurer. With no further nominations, a motion was made by L. J. Stanley accept Amanda Wells as the Board Treasurer. Michael Woodard seconded the motion which passed unanimously.
  
3. Fiduciary Bond – A bond is required for the retirement program that has been established at WPA. Quotes were received and the Lowry & Associates quote would cover what is needed. A motion to accept the quote for the Fiduciary Bond was made by John Ankeney and seconded by Amanda Wells. The motion passed unanimously.
4. Update on Call from OCS regarding Parent Concerns – Sharon Thompson, Dr. Forgette and Shaunda Cooper had a conference call earlier this week to discuss calls that OCS had received. The items addressed are being completed and a report will be sent to OCS when the items are completed. Mr. Barfield discussed the bylaws and research that he has done regarding a working set of bylaws.
5. Update on Background checks on Board members – Sharon Thompson, Amanda Wells, and L. J. Stanley's background checks came back with no criminal records or other issues. John Ankeney and Michael Woodard have completed the request and expect the reports to be in this week. Once personal information is redacted the reports will be available for public review.
6. Policy regarding Requests for Documents – There is no current policy in effect. Glen Barfield, WPA's attorney, is helping to write the policy on how these requests should be handled.

7. Ready Groups – A parent asked if refunds are available if After School or Monday Enrichment is cancelled. WPA follows WCPS inclement weather policy. The policy of the Ready Groups Program is that no refunds are given due to the lenient policy the program has with days off and holiday breaks.

8. Discussion of Drop Off procedures in inclement weather – Dr. Forgette is to work with the Emergency Response and Safety teams to develop a plan. With the recent horrendous lightning storm, parents were not aware that all unloading stops if lightning is in the area. The Board also suggested that this policy needed to be sent home to remind parents and that a sign could be put out on the road so that parents would know that all unloading has ceased until the storm passes and it's safe for scholars and staff to unload.

9. Discussion of Lunch Proposal – Michael Woodard discussed a proposal brought to him with an offer from a vendor to help steam line the lunch program. Mr. Woodard will have him contact Dr. Forgette.

10. Board Governance Training – Sharon Thompson, John Ankeney, L. J. Stanley, and Michael Woodard will attend Charter School training on Monday and Tuesday, October 10<sup>th</sup> and 11<sup>th</sup> in Hillsborough.

The Board recessed for a short break before going into Closed Session

Michael Woodard made a motion to enter Closed Session to discuss specific personnel matters per NC Open Meetings Law. The motion was seconded by Amanda Wells and passed unanimously.

#### **CLOSED SESSION**

John Ankeney made a motion to return to Open Session and out of Closed Session. The motion was seconded by Michael Woodard and passed unanimously.

#### **OPEN SESSION**

Sharon Thompson relinquished the Chair to Vice Chairman Michael Woodard. Dr. Forgette recommended the termination of Amy Preskitt for the specific reasons discussed in Closed Session to be effective immediately with paid leave until October 14, 2016. John Ankeney made a motion to accept the recommendation of Dr. Forgette which was seconded by Amanda Wells. Mr. Woodard asked for a role call vote to accept the recommendation by Dr. Forgette which was as follows:

Amanda Wells – yes; Michael Woodard – yes; John Ankeney – yes; Sharon Thompson – abstained; L. J. Stanley – abstained. Mr. Woodard acknowledged that the motion carried. He then relinquished the chair back to Sharon Thompson.

Amanda Wells made a motion to accept the open and closed minutes from August 22, September 10, 13, 2016. The motion was seconded by L. J. Stanley and passed unanimously.

#### **ADJOURNMENT**

With no other issues or business to consider, John Ankeney made a motion to adjourn. The motion was seconded by L. J. Stanley and passed unanimously.

The next Board meeting is scheduled for Tuesday, October 12, 2016 at WPA.

John D. Ankeney, WPA Board Secretary