

# Wayne Preparatory Academy

## Board of Directors Meeting

Tuesday, July 8, 2014, 1:00 P.M.

### OPEN SESSION

The meeting was called to order by Dr. Ken Benton, Board Chairman on Tuesday, July 8, 2014 at 1:00 P.M. in the offices at Academics Plus. In attendance were WPA Board members, Dr. Ken Benton, Dr. Kathy Best, Jim Hull, John Ankeney, Sharon Thompson, and L J Stanley. Keshia Bunch was an unexcused absence. Also in attendance were Dr. Todd Forgette, WPA Managing Director/Principal; Melodie Blackmon, WPA Academic Director; Marilyn Benton, Observer; Pam Campbell, our Support Director; and Mark Corbett, a prospective Board candidate. Parents attending were Lisa Fallin and Melissa Lewis.

#### BOARD MINUTES

All Board members had already received an e-mail copy of the June 17<sup>th</sup> meeting for review. Kathy Best made a motion to accept the June 17<sup>th</sup> minutes, and it was seconded by Jim Hull. There was no discussion and the motion passed unanimously.

#### GROUND BREAKING REVIEW/INFORMATION

Dr. Benton advised that the WPA groundbreaking date and time, scheduled for today had been announced to the local newspaper, radio station, to the Goldsboro Mayor, and parents from web site publication. The groundbreaking was a great success and attended by approximately 30 parents, the Mayor, and the local Chamber of Commerce President. The local newspaper representative took notes and pictures, and the representative from the local radio station also took notes.

Treasurer's Report – Nothing to report since we are still waiting for school funding.

#### OLD BUSINESS

High Bar Membership and Review Dr. Benton explained what the use of "High Bar" can do for the Board and how it would illustrate how we could do our jobs and assignments better.

#### INSURANCE BENEFITS PACKAGE

A. Employer Paid Benefits – Dr. Benton presented a suggested employer benefits package in a page presented to the Board for review. After review Sharon Thompson made a motion to accept the recommendations and the motion was seconded by John Ankeney. No further discussions and the motion were passed unanimously.

B. Employee Paid Voluntary Benefits – Dr. Benton presented the Board with a list of benefits available to WPA employees. After review, Jim Hull made a motion to accept these options and the motion was accepted by Kathy Best. During a brief discussion, it was noted that the employee(s) can select individual benefits from the list and that some employees could already have benefits from their spouse’s benefit plans. The motion then was passed unanimously.

#### GOVERNANCE TRAINING EVIDENCE PRESENTATION

A. Board Composition and Structure – Dr. Benton provided the Board members with binders containing new current procedures required to operate the school and required before the school can open.

B. Strategic Goals and Accountability - L J Stanley and Jim Hull explained to the WPA board members their explanation of expected Board strategic goals and accountability.

C. Policies (Development and Oversight) – Provided to the Board by L J Stanley

D. Planning and Oversight (Academics and Finances) – Provided to the Board by Kathy Best.

These subjects are to be further refined in the near future.

#### NEW BUSINESS

A. 5-10 Day Testing Waiver – The Board had copies of the waiver. Dr. Benton provided an overview of the waiver to the Board. Kathy Best made a motion to accept the waiver which was seconded by Jim Hull. No discussions and the motion passed unanimously.

B. Budget for Fiscal Year 2014-2015 – Board members had been provided with a written copy of the 2014-2015 budget. The budget, as provided was self explanatory. A motion was made by Jim Hull to accept the budget as presented. It was seconded by John Ankeney. No discussion and the motion passed unanimously.

C. Discovery Preschool Policies and Procedures Handbook DRAFT – A copy of the draft was presented to each Board member. The board discussed the draft but decided it needed additional time to consider its contents. Sharon Thompson made a motion to defer the draft consideration until the next Board meeting. It was seconded by Jim Hull. In discussion a Board member asked how the preschool hours would be determined and who could attend. Dr. Benton explained that we would accept any child (not necessarily a WPA student), and the parent could decide the hours their child would be in the pre-school. Hours pre-school and after school would be from 7:00 A.M. to 6:00 P.M., based on the parent requirements. After this discussion the motion was voted on and passed unanimously.

D. Managing Director Information, Updated Bell Schedule, Report Card and Interim Dates, North Carolina Meeting Policies – These topics were provided to the Board for informational purposes.

## CLOSED SESSION

A motion was made by Sharon Thompson to enter into Closed Session. It was seconded by Jim Hull with no discussion and the motion passed unanimously.

## SESSION REOPENED

A motion was made by L J Stanley to reopen the session. It was seconded by Jim Hull and passed unanimously.

## NEW BOARD MEMBER PRESENTATION

The Board was proud to announce that Mark Corbett was selected to replace Keshia Bunch on the WPA Board of Directors. Mr. Corbett is a State Farm Insurance Agent/businessman and is also on the Goldsboro North Carolina Planning Board. The Board will see that he receives the necessary instructions, plans, policies, procedures, information and a copy of the WPA Charter. A motion was made by Sharon Thompson to accept Mr. Corbett as our 7<sup>th</sup> Board Member. It was seconded by Jim Hull. In discussion, John Ankeney volunteered to be Mr. Corbett's information person. After this discussion the motion was passed unanimously.

Mr. Corbett will replace Board Member, Keshia Bunch.

## EMPLOYMENT

Recommendations for Hire – Dr. Forgette presented to the Board 5 prospective teachers. The following named teachers were sent and Intent to Hire Form to complete and send back to him:

Deanna Burns

Brenna Lingley

Kathleen Peradi

A motion was made by Kathy Best to accept these Intent to Hires. It was seconded by John Ankeney. With no further discussion the motion passed unanimously.

Dr. Forgette also sent the following named teachers Employment Contract to sign and send back to him:

Maile Venable, Physical Education

Jalissa Wright

A motion was made by Jim Hull to accept the Contract applications. It was seconded by Kathy Best. No further discussion and the motion were passed unanimously.

#### WPA LEADERSHIP CONTRACTS

Sharon Thompson made a motion to offer a 3-year employment contract to Dr. Forgette, WPA Managing Director/Principal and Melodie Blackmon, Academic Director. It was seconded by L J Stanley. With no further discussion, the motion passed unanimously.

NEXT SCHEDULED MEETING – July 22, 2014, from 4:00 to 6:00 P.M. at the offices of Academics Plus.

#### ADJOURNMENT

Jim Hull made a motion to adjourn. It was seconded by John Ankeney. With no discussion the motion was passed unanimously. Adjourned at 3:15 P.M.

John D. Ankeney, WPA Secretary