

Wayne Preparatory Academy

Board of Directors Meeting

May 5, 2015

On May 5, 2015 at 4:00 p.m., the Wayne Preparatory Board of Directors met at WPA for the monthly Board meeting. In attendance were Board members Dr. Ken Benton, Dr. Kathy Best, Jim Hull, L.J. Stanley, Mark Corbett, Sharon Thompson, and John Ankeney. Also in attendance were Dr. Forgette, Melanie Blackmon, Shaheerah Batts, Bianca Guzman, and Dr. Marilyn Benton, Observer. Joanne Trickett and Jason Guffey from Banyan Strategics and Tanya Pritchard, Clay Garst and David Dow from Banyan Consulting Group (benefits group), along with Bob Jackson were in attendance.

Welcome - Dr. Ken Benton gave the welcome to all attendees.

Minutes – The April 7, 2015 Open Session minutes were submitted to the Board. No changes or corrections were brought up. With no further discussion, L.J. Stanley made a motion to accept the minutes as presented. It was seconded by Jim Hull and passed unanimously.

Treasurer's Report – Dr. Kathy Best reviewed the financial report submitted by Banyan Strategics. She advised that the requested individual expenditures and financial report were finally current. Dr. Kathy Best made a motion to accept the report, which was seconded by John Ankeney. The motion passed unanimously.

Health Benefits Presentation – Representatives from Banyan Consulting Group presented a proposed Benefits Package to the Board. Academic Manager, Melanie Blackmon, commented that this was a good program for the school. The proposal will be evaluated by Dr. Forgette who will present his recommendations to the Board.

Business Manager's Report – Shaheerah Batts presented her report and stated there was \$617 still owed for lunches. She has contacted these parents several times and slowly parents are responding.

Academic Excellence Report – Dr. Todd Forgette

Strategic Leadership – The NC Charter School Performance Framework includes three sections of evaluations which will be used for leadership evaluation. At this time we have 1 outstanding Kindergarten registration packet due. Dr. Forgette reported that each grade has a waiting list for the upcoming school year.

Instructional Leadership – Universal screening; professional teacher development; and a retention policy update was given.

Cultural Leadership – Classroom management is being used to include positive re-enforcement. April staff meetings included presentations on “Uncommon Schools”, “What Impacts Student learning”; and “Direct Instruction – Accelerated Model”. An Ambassador Program composed of 13 students who will represent the school has been formed. Mrs. Amy Prescott, 3rd grade lead-teacher, received the Wayne County Autism Society Chapter's 2015 Distinguished Teacher Award for 2014-2015.

Human Resources – Intent to Hire letters have been given. There have been several teacher interviews for upcoming positions. Banyan Strategics has been asked to accelerate the background checks and to turn over administrative access to WPA. Dr. Kathy Best asked that Banyan explore if the cost would be the same to have WPA on one contract rather than with other schools so that WPA can have full admin access and

can promptly send and receive background checks on potential staff. 501(c)(3) paperwork was sent to WPA to be completed. Dr. Forgette gave the packet to Joanne Trickett with Banyan Strategics for completion.

Managerial leadership – Eight PMR reports have been submitted on time. This month's report is currently pending. A request for the cost of IT services has been sent to two companies. A fire drill on April 28th was conducted and it took only 1 minute 47 seconds to evacuate the buildings without incident. The 2015-16 school budget will be submitted to the board at the May 19th meeting.

External Development Leadership – The 1st grade Mother's Day breakfast was a huge success. A 2nd grade High Tea for moms has been scheduled. On May 13th Dr. Forgette will speak at the Three Eagles Rotary Club and the club will visit the school on May 27. WPA will have a booth at The Wings Over Wayne Air Show later this month.

Safety – On April 13, WPA had a successful response to a critical incident which occurred at Wayne Community College and surrounding areas including WPA.

Wayne Before and After School Report – Sharon Thompson advised that 15 students are in the before school; 31 in the after school with 2 staff members.

SAIL Enrichment Program Report – Sharon Thompson advised there are 8 programs being offered for the final session. There are 105 students in the programs and four volunteers are helping.

Discovery School of Wayne – Sharon Thompson had no report on the pre-school.

Old Business – Evaluation of the Administration is scheduled for the next Board meeting. A self-evaluation form was given to the administration and will need to be turned in before May 19th to the Board for review.

New Business – None

Closed Session –A motion to go into closed session was made by Mark Corbett and seconded by Jim Hull. The motion passed unanimously.

Return to Open Session – Dr. Kathy Best made a motion to return to Open Session which was seconded by Mark Corbett. The motion passed unanimously.

The Board had a discussion regarding WPA By-laws pertaining to Board positions and tenure. A motion to extend Board member terms including current officer positions until January 2017 was made by Sharon Thompson and seconded by Dr. Kathy Best. The motion passed unanimously.

Closed Session Minutes Approval – The minutes will be submitted for approval at the next Board meeting.

Adjournment – With no further discussions, Sharon Thompson made a motion to adjourn which was seconded by L. J. Stanley. The motion passed unanimously and the meeting was adjourned at 6:45 p.m.

Next Board meeting is scheduled for 4:00 p.m. at Wayne Preparatory Academy.

John D. Ankeney, Secretary