

**Wayne Preparatory Academy
Board of Directors Meeting
June 16, 2015
Open Session**

On Tuesday, June 16, 2015, at 4:05 p.m., the Board of Directors met at the school for a Board meeting. Present were Board members Dr. Ken Benton, Jim Hull, L.J. Stanley, Mark Corbett, Sharon Thompson, and John Ankeney. Also in attendance were Dr. Todd Forgette, WPA Director; Melodie Blackmon, Academic Director and Shaheerah Batts, WPA Business Manager. Jeff Pack and Jason Guffey, Banyan representatives, were also present. Parents James Farfour and Rebecca Lancaster were in attendance.

Call to Order was made by Dr. Ken Benton.

Welcome and Prayer was given by Dr. Ken Benton

Dr. Benton requested a motion be made to go into Closed Session. Motion made by Sharon Thompson and seconded by Jim Hull. Motion passed unanimously.

In Closed Session

Back in Open Session

Sharon Thompson made a motion to return to Open Session, which was seconded by John Ankeney. The motion passed unanimously.

Dr. Ken Benton informed the Board of the actions taken by two board members that violated the school's by-laws and code of conduct. A request was made by Dr. Benton that board members Jim Hull and Mark Corbett be dismissed from the board. L.J. Stanley made a motion to dismiss Mark Corbett and Jim Hull from the board for the stated reasons. John Ankeney seconded the motion. The motion passed on a 5-0 vote. Mark Corbett left the board without voting.

Dr. Ken Benton informed the Board the Dr. Kathy Best resigned her Board position as Treasurer due to family medical issues.

June 2, 2015 Open Session Minutes – Dr. Benton asked for a motion to accept the minutes that were sent to the Board members by email. Sharon Thompson made a motion to accept the minutes and L.J. Stanley seconded the motion. The motion passed unanimously.

Treasurer Report – Financials were received via email.

Business Managers Report – Shaheerah Batts

Mrs. Batts presented her report to the Board indicating the pending payables. The payables have been prioritized and will be paid accordingly with the balance of the payables to be paid in July 2015. Mrs. Batts also presented the School Lunch report indicating some families had not paid for their lunches. She added she is continuing to obtain funds by telephone calls and letters to the parents. Mrs. Batts also suggested that late fees for lunch payments be included in the new Student/Parent Handbook.

Academic Excellence Report – Dr. Todd Forgette

Dr. Forgette asked for a modification in the summer hours for WPA. After discussion, Sharon Thompson made a motion for the summer hours of WPA to be Monday through Thursday from 8a.m. to 4p.m. and closed on Friday. L.J. Stanley seconded the motion and it passed unanimously.

The 2015-2016 School Calendar was submitted by Dr. Forgette. So that parents with students in other schools can be on the same schedule, the calendar closely follows the Wayne County Public School calendar. John Ankeney made a motion to accept the proposed calendar and it was seconded by L.J. Stanley. The motion passed unanimously.

Cultural Leadership

The Administrative Team (Dr. Forgette, Melodie Blackmon, Treda Oates, and Bianca Guzman) completed the year end closing processes to get ready for the new school year. It was a smooth process with all team members signing off on their respective areas. All staff members were signed out by Friday, June 12, 2015.

Fun Day/Field Day – Great parent participation with over 200 parents and other family members in attendance during the two day event. The Kindergarten and first grade events were held on Monday, June 8th and the second through 4th grade events were held on Tuesday, June 9th. WPA Ambassadors helped clean up after the event. Special thanks go to Josh Preskitt, TSgt Lisa Beckett, and numerous parents who set up and cleaned up after the events.

Wayne Discover Academy – Sharon Thompson

Wayne Before and After School Report – Final year end reports to be presented at the next Board meeting.

Discover School of Wayne (Preschool) – Jason Guffey

The viability of the school is still being considered. A budget was requested to be submitted to the Board for consideration. Sharon Thompson asked for clarification regarding who owned the preschool. Jason Guffey stated that WPA owns the school but Dr. Ken Benton noted that the school building is being leased by WPA. Other discussion surrounded the information regarding a half day versus a whole day preschool. It has been noted that many parents are requesting a full day preschool and that having enrichment classes would not be a feasible solution. It was requested that Dr. Forgette and Jason Guffey work together to see if it is financially viable to open a Preschool this year and to present the budget at the June 30th budget meeting.

Old Business – The Bonds have been completed and the new landlord for the school is Vertex.

New Business

2015-16 Board Meeting Schedule – Dr. Benton asked the Board to consider scheduling the General Board meetings for the last Tuesday of each month starting in July. This is to ensure that the Board receives the financial reports from Banyan in time to act on any budget issues. A motion was made by Sharon Thompson and seconded by L.J. Stanley to move the General Board Meetings to the last Tuesday of the month. The motion passed unanimously.

Amendment to Articles of Incorporation – So that WPA is in compliance with the IRS as a non-profit and to receive 501(c)(3) designation, Sharon Thompson made a motion to amend the Articles as follows:

1. The corporate name be changed from Jefferson Preparatory School, Inc. to Wayne Preparatory Academy, Inc. and
2. Implementing the following statement directly from the Internal Revenue Service into WPA's Articles of Incorporation:
 - a. Said organization is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations described under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

The motion was seconded by L.J. Stanley and passed unanimously.

Sharon Thompson recommended Grant Webber as a new Board Member. Mrs. Thompson shared with the Board Mr. Webber's qualifications and background. A motion to schedule a meeting with Mr. Webber before the next Board meeting was made by John Ankeney and seconded by L.J. Stanley. The motion passed unanimously.

A motion to go into Closed Session to discuss personnel and budget items was made by Sharon Thompson and seconded by L.J. Stanley and passed unanimously.

Closed Session

A motion to go out of Closed Session was made by John Ankeney, seconded by L.J. Stanley and passed unanimously.

Open Session

A motion to go into Open session was made by Sharon Thompson, seconded by L.J. Stanley and passed unanimously.

Letters of Intent to Hire – Dr. Todd Forgette

Dr. Forgette presented the Board with his recommendation of staff members to be hired for the 2015-2016 school year with one-year contracts. Thos are as follows:

Ana Bass	Whitney Dunn	Nancy Henderson	Tina Hinson
Brenna Lingley	Jennifer Bickel	Jennifer Bowser	Cayla Hobbs
Stephanie Webber	Kathy Bauer	Zachary Fritz	Amanda Maple
Crystal Capps	Rachel McCormick	Margaret Olsen	Amy Preskitt
Joy Jacobs	Sonja Summerville	Jeffrey Sutton	Lisa Harris
Diane James	Nancy Truhan	Bernadette Wilson	Jamie Hopper
Trevina Simmons	Angel Duncan	Tera Eden	Sharon Toler

Sharon Thompson made a motion to accept the recommendations to Hire for the 2015-2016 school year which was seconded by L.J. Stanley. The motion passed unanimously.

Dr. Forgette submitted a list of staff members that will not receive an Intent to Hire letter for the 2015-2016 school year. Those are as follows:

Julie Best	Danielle Barnes	Rachel Moxley	Treda Oates
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John Ankeney made a motion to accept the recommendations of Dr. Forgette for the 2015-2016 school year and was seconded by Sharon Thompson. The motion passed unanimously.

Dr. Forgette informed the Board that the current SIS position is being eliminated and so that it is aligned with the Data Management position as proposed in the SSA Agreement. A motion was made by Sharon Thompson to pay Treda Oates her full contract with her last day being June 30, 2015. It was seconded by L.J. Stanley and the motion passed unanimously.

June 2 Closed Session Minutes – Tabled until the next meeting

ADJOURNMENT

With no other discussions L.J. Stanley made a motion to adjourn which was seconded by John Ankeney. The motion passed unanimously.

Adjournment was at 6:38 P.M.

The next General Board meeting is scheduled at 4:00 p.m. on Tuesday, June 30th.

John Ankeney, Board Secretary